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CIRCULAR MEMORANDUM FOR: Special Assistant, Intelligence  
Department of State  
Director of Intelligence, GS/USA  
Director of Naval Intelligence, USN  
Director of Intelligence, Headquarters, USAF

FROM : Director of Central Intelligence

SUBJECT : Conferences with United States Government  
Officials Returning from Abroad

1. The high intelligence potential of conferences with United States Government officials returning from abroad depends in large part upon the opportunity they provide to secure from such officials their personal, uninhibited and informal views and opinions. This depends in turn on the guarantee which can be given to such officials that their remarks, however informal, will be honored by absolute and rigorous security precautions on the part of all attending such conferences.

2. In order to insure that such security precautions are taken to the fullest possible extent, certain steps are proposed to increase existing security guarantees and thereby further reduce the danger of security violations. Since several security violations have occurred in the recent past in connection with IAC participation in such conferences, it is believed that CIA's proposal to tighten up on the security aspects of this matter, and to regularize other procedural aspects thereof, will be met with a spirit of genuine cooperation and sympathetic concern on your part.

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3. The attached draft of a proposed IAC agreement covering IAC operational relationships in this matter is submitted herewith for concurrence and/or comment. After the final text of this paper is agreed upon by all concerned, it is proposed that it be issued as an "IAC Operating Procedure" on this subject. It is believed that there are other operational and procedural IAC relationships which need clarification and standardization. After IAC agreement is reached on these matters, a series of such published IAC agreements might provide the desired machinery for this purpose. The need for a series of such issuances on the IAC level is felt all the more because the only vehicle presently available for the promulgation of interdepartmental agreements on this level is the DCI series, which is meant for high-level policy issuances and not for procedural matters. It is further felt that the awkward and cumbersome makeshift of exchanging unilateral memoranda is unsatisfactory from many points of view.

4. If this proposal meets with your approval, CIA is prepared to submit for IAC agreement the drafts of other papers which may well fit into such a series.

R/ E. Hillenkoetter

Attachment:

Draft of Proposed OP, with Attachment.

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